

# **ST. AUGUSTINE SCHOOL SERVICE PROGRAM**

**(REVISED FOR THE 2010/2011 SCHOOL YEAR)**

- Sign up for thirty-service hour commitment will take place at the beginning of the new school year.
- All school families are required to earn thirty service hours; fifteen of the thirty hours must be worked during school budget fundraising events.
  - The commitment for single parent families is a total of fifteen hours with eight of those hours worked during school budget fundraising events.
  - All thirty service hours required may be earned during fundraising events.
  - Any adult member (sixteen years or older) of the family is eligible to participate in fulfilling the service hour requirements.
- A chairperson may also earn volunteer hours over and above set “chair” hours.
- In addition to the thirty-service hour requirement, each family is required to give four hours of service to the St. Augustine Parish at approved parish events.
- The School Advisory Committee may find it necessary to change and/or cancel any listed fundraising or school event. New events may also be added.
- **Event Committee Responsibilities**
  - ❖ **Chairperson**
    - Must complete Event Tracking Document and submit it to the appropriate committee. Tracking document will be available in the school office.
    - Must complete Service Hour Tracking Document on all volunteers and submit it to the service hour chairperson and/or school office. Please retain a copy for your records.
    - Responsible for all coordination and vendor related activities.
    - Responsible for delegating volunteer activity.
    - Must be present at the event to ensure that event runs smoothly.
    - Must handle any money that is collected if applicable.
  - ❖ **Co-Chair**
    - Shares equally the responsibility of the chairperson. However, the chairperson has the overall responsibility for the event.
  - ❖ **Volunteer**
    - Assists chairperson and co-chair(s) with assigned responsibilities
    - Earns one service hour for each hour of time worked.
- **If you have any questions or concerns regarding the service program, please see any member of the School Advisory Committee.**

# **SCHOOL RELATED COMMITTEES**

## **ATHLETIC CLUB**

- Chairperson – 30 hours  
(all service completed)
- Vice-Chairperson – 30 hours  
(all service completed)
- Secretary – 30 hours  
(all service completed)
- Treasurer – 30 hours  
(all service completed)
- Requires a two year commitment

## **SCHOOL ADVISORY COMMITTEE**

- Chairperson – 30 hours  
(all service completed)
- Vice-Chairperson – 30 hours  
(all service completed)
- Secretary – 30 hours  
(all service completed)
- Committee member (6) – 30  
hours (all service completed)
- Requires a three year commitment

## **MARKETING COMMITTEE**

- Chairperson – 30 hours  
(all service completed)
- Vice-Chairperson – 30 hours  
(all service completed)
- Committee member (4) – (1) hour  
of work earns (1) school service  
hour
- Requires a two year commitment

## **SCRIP COMMITTEE**

- Chairperson – 30 hours  
(all service completed)
- Vice-Chairperson – 30 hours  
(all service completed)
- Committee member (6) – 30  
hours (all service completed)
- Requires a two year commitment

## **PARENT TEACHER CLUB**

- Chairperson – 30 hours  
(all service completed)
- Vice Chairperson – 30 hours  
(all service completed)
- Secretary – 30 hours  
(all service completed)
- Treasurer – 30 hours  
(all service completed)
- Requires a two year commitment

# **SCHOOL BUDGET FUNDRAISING EVENTS**

## **ART TILES**

- Chairperson – 15 hours  
(all fundraising service completed)
- Volunteer (1) – (1) hour of work  
earns (1) fundraising service hour

## **BOWLING FUNDRAISER**

- Chairperson – 15 hours  
(all fundraising service completed)
- Co-Chair – 15 hours  
(all fundraising service completed)
- Volunteer (3) – (1) hour of work  
earns (1) fundraising service hour

## **BOX TOPS/SOUP LABELS**

- Chairperson – 30 hours  
(all service completed)
- Volunteer (3) – (1) hour of work  
earns (1) fundraising service hour

## **CAPRI SUN POUCHES**

- Chairperson – 15 hours  
(all fundraising service completed)

## **CHEF'S NIGHT OUT**

- Chairperson – 15 hours  
(all fundraising service completed)

## **CRAFT/VENDOR FAIR/TASTE FEST**

- Chairperson – 15 hours  
(all fundraising service completed)
- Co-Chair – 15 hours  
(all fundraising service completed)
- Volunteer (2) – (1) hour of work  
earns (1) fundraising service hour

## **EUCHRE FUNDRAISER**

- Chairperson – 15 hours  
(all fundraising service completed)
- Co-Chair – 15 hours  
(all fundraising service completed)
- Volunteer (6) – (1) hour of work  
earns (1) fundraising service hour

## **GARAGE SALE – SUMMER**

- Chairperson – 30 hours  
(all fundraising service completed)
- Volunteer (as needed) – (1) hour of  
work earns (1) fundraising service  
hour

## **GOOD FRIDAY FISH FRY**

- Chairperson – 15 hours  
(all fundraising service completed)
- Co-Chair – 15 hours  
(all fundraising service completed)
- Volunteer (unlimited) – (1) hour of  
work earns (1) fundraising service  
hour

## **MID-DAY RAFFLE – FALL**

- Chairperson – 30 hours  
(all service completed)
- Volunteer (2) – (1) hour of work  
earns (1) fundraising service hour
- Each family that sells all of their  
tickets earns (3) fundraising service  
hours

# **SCHOOL BUDGET FUNDRAISING EVENTS (Cont.)**

## **MID-DAY RAFFLE – SPRING**

- Chairperson – 30 hours  
(all service completed)
- Volunteer (2) – (1) hour of work  
earns (1) fundraising service hour
- Each family that sells all of their  
tickets earns (3) fundraising service  
hours

## **PANCAKE BREAKFAST**

- Chairperson – 15 hours  
(all fundraising service completed)
- Co-Chair – 15 hours  
(all fundraising service completed)
- Volunteer (15) – (1) hour of work  
earns (1) fundraising service hour

## **PIE/CHEESECAKE SALE**

- Chairperson – 15 hours  
(all fundraising service completed)
- Volunteer (1) – (1) hour of work  
earns (1) fundraising service hour

## **SALLY FOSTER**

- Chairperson – 15 hours  
(all fundraising service completed)
- Volunteer (2) – (1) hour of work earns  
(1) fundraising service hour

## **SILENT AUCTION**

- Chairperson – 30 hours  
(all service completed)
- Co-Chair – 30 hours  
(all fundraising service completed)
- Volunteer (6) – (1) hour of work earns  
(1) fundraising service hour

## **TEXAS HOLD-‘EM**

- Chairperson – 15 hours  
(all fundraising service completed)
- Volunteer (16) – (1) hour of work  
earns (1) fundraising service hour

## **VEGAS NIGHT**

- Chairperson – 15 hours  
(all fundraising service completed)
- Volunteer (10) – (1) hour of work  
earns (1) fundraising service hour

# **SCHOOL SERVICE EVENTS**

## **ACADEMIC OLYMPICS**

- Volunteer (as needed) – (1) hour of work earns (1) school service hour

## **ADVENT PROGRAM**

- Chairperson – 30 hours (all service completed)
- Co-Chair – 30 hours (all service completed)
- Volunteer (12) – (1) hour of work earns (1) school service hour

## **ATHLETIC BANQUET**

- Volunteer (3) – (1) hour of work earns (1) school service hour

## **ATHLETIC FISH FRYS**

- Volunteer (as needed) – (1) hour of work earns (1) school service hour

## **BOO BASH**

- Chairperson – 15 hours (all school service completed)
- Co-Chair – 15 hours (all school service completed)
- Volunteer (15) – (1) hour of work earns (1) school service hour

## **BOOK FAIR**

- Volunteer (as needed) – (1) hour of work earns (1) school service hour

## **DADDY/DAUGHTER DANCE**

- Chairperson – 15 hours (all school service completed)
- Co-Chair (2) – 15 hours (all school service completed)
- Volunteer (15) – (1) hour of work earns (1) school service hour

## **EDUCATION COMMISSION**

- Member – 15 hours (all school service completed)
- Requires a one year commitment

## **EDUCATION PROGRAMS – (5) Programs**

- Chairperson – 15 hours (all school service completed)
- Co-Chair – 15 hours (all school service completed)

## **FAMILY DIRECTORY**

- Volunteer (1) – (1) hour of work earns (1) school service hour

## **FIELD DAY**

- Volunteer (as needed) – (1) hour of work earns (1) school service hour

## **HONOR STUDENT LUNCH WITH MR. B.**

- Volunteer (as needed) – (1) hour of work earns (1) school service hour

## **SCHOOL SERVICE EVENTS (Cont.)**

### **LIBRARY AIDE**

- Volunteer (as needed) – (1) hour of work earns (1) school service hour

### **LUNCH MOM**

- Volunteer (22) – (1) hour of work earns (1) school service hour

### **MOTHER/SON BOWLING**

- Chairperson – 15 hours (all school service completed)
- Co-Chair – 15 hours (all school service completed)
- Volunteer (3) – (1) hour of work earns (1) school service hour

### **OFFICE HELP**

- Volunteer (as needed) – (1) hour of work earns (1) school service hour

### **OPEN HOUSE**

- Chairperson – 15 hours
- Volunteer (5) – (1) hour of work earns (1) school service hour

### **SANTA SHOP**

- Chairperson – 30 hours (all service completed)
- Co-Chair – 30 hours (all service completed)
- Volunteer (50) – (1) hour of work earns (1) school service hour

### **SERVICE HOUR COORDINATOR**

- Chairperson – 30 hours (all service completed)
- Requires a two year commitment

### **TALENT SHOW**

- Chairperson – 15 hours (all school service completed)
- Volunteer (5) – (1) hour of work earns (1) school service hour

### **TEACHER AIDE**

- Volunteers (22) – (1) hour of work earns (1) school service hour

### **TEACHER APPRECIATION MEAL**

- Volunteer (15) – (1) hour of work earns (1) school service hour

### **TEACHER/STAFF/PARISH LUNCH-CATHOLIC SCHOOLS WEEK**

- Chairperson – 15 hours (all school service completed)
- Volunteer (15) – (1) hour of work earns (1) school service hour

### **UNIFORM RESALE**

- Chairperson – 15 hours (all school service completed)
- Volunteer (3) – (1) hour of work earns (1) school service hour

### **WEBSITE COORDINATOR**

- Chairperson – 30 hours (all service completed)
- Requires a two year commitment

## **PARISH SERVICE EVENTS**

### **ANNIVERSARY BREAKFAST**

- Volunteer (as needed) – (1) hour of work earns (1) parish service hour

### **CLEANING CHURCH**

- Volunteer (as needed) – (1) hour of work earns (1) parish service hour
- Contact the parish office for service opportunities (727-5215)

### **FALL FESTIVAL**

- Volunteer (as needed) – (1) hour of work earns (1) parish service hour
- Service opportunities include:
  - Children's Games
  - Concessions
  - Flea Market
  - Friday Fish Fry
  - Hooligan Booth
  - Sunday Chicken Dinner
- See sign up board in back of church for service opportunities

### **SPRING RUMMAGE SALE**

- Volunteer (as needed) – (1) hour of work earns (1) parish service hour

### **SUMMER MAINTENANCE**

- Volunteer (as needed) – (1) hour of work earns (1) parish service hour
- Contact the parish office for service opportunities (727-5215)